



PUBLICATION OF EXISTING VACANT POSITIONS

as of 11 May 2017

(Pursuant to RA 7041)

Requirements :

Applicants must meet the minimum requirements of the vacant position(s) and submit the following **on or before 31 May 2017** :

1. Application letter addressed to :

ATTY. JOHNSON G. CAÑETE, CESO III

Regional Director
DOLE-National Capital Region
DOLE-NCR Building
967 Maligaya Street
Malate, Manila

2. Properly accomplished **Personal Data Sheet (PDS) Revised 2017** with latest passport size pictures and Resumé
3. Copy of latest Performance Rating (IPCR) for government employees
4. Photocopy of the following:
 - Certificate of Eligibility (CSC / RA 1080 / PD 907)
 - Transcript of Records
 - Diploma
5. Certificate of Employment with statement of actual duties and responsibilities
6. Certificate of training/seminars attended

****Application with incomplete documentary requirements will not be acted upon.***

***** Only shortlisted applicant will be notified.***