

Republic of the Philippines  
**DEPARTMENT OF LABOR AND EMPLOYMENT**

Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF LABOR AND EMPLOYMENT in the CSC website:



LUELLA A. ABIAN  
HRMO III

Date: 15-Oct-21

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Officer V / Budget Officer III (Republication)	OSEC-DOLEB-ADOF5-70-2004 (vice Siochi)	SG-18	43,681.00	Bachelor's Degree (Preferably Accounting graduate)	Eight (8) hours relevant training	Two (2) years relevant experience (preferably in Financial and Budget Management)	CS Professional or Second Level Eligibility/ RA1080 (CPA)		IMSD-Budget Unit

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than October 31, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to apply online at [services.ncr.dole.gov.ph/ejap](http://services.ncr.dole.gov.ph/ejap):

**ATTY. SARAH BUENA S. MIRASOL**

Regional Director

967 Maligaya St., Malate, Manila

[www.ncr.dole.gov.ph](http://www.ncr.dole.gov.ph)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

