



Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
National Capital Region
DOLE-NCR Building, 967 Maligaya Street, Malate, Manila

March 4, 2016

NOTICE OF AWARD

MS. MARGIE S. PASCUAL
Key Accounts Sales Manager
Copylandia Office Systems Corp.
718 Sgt. Bumatay,
Mandaluyong City

Dear **Ms. Pascual**:

Following the post-qualification for bids for the Procurement of Seven (7) Digital Photocopiers, which was opened by the Bids and Awards Committee (BAC) on February 29, 2016, please be informed that your company has successfully passed the post-qualification and your submitted bid has been determined as the Single Calculated Responsive Bid.

In this regard, you are hereby required to provide DOLE-NCR the performance security in the form and amount stipulated in the Instructions to Bidders Immediately upon receipt of this Notice

Failure to provide DOLE-NCR the performance security within the prescribed period shall constitute sufficient ground for cancellation of the award and forfeiture of the bid security.

Very truly yours,


NELSON C. HORNILLA
OIC, Regional Director


Cc: **MS. MICHELLE SAMONTE**
Sr. Solutions Consultant