Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
NATIONAL CAPITAL REGION
G/F DOLE NCR Bldg., Maligaya St., Malate, Manila

2 X 2
Picture
in white background

ALIEN EMPLOYMENT PERMIT (AEP) APPLICATION FORM

(Please provide all the required information and affix required signature/s. Any misrepresentation/s, false statement/s or fraud in this application or in any supporting document/s is a ground for denial/ revocation/cancellation of the permit.)

TYPE OF APPLICATION: **[ ] NEW** **[ ] RENEWAL**

PERSONAL DATA

NAME: _____
(Last name) (First name) (Middle name)

SEX:_____ CITIZENSHIP:_____ TIN: _____
CIVIL STATUS_____ DATE OF BIRTH _____ PLACE OF BIRTH _____
HIGHEST EDUCATIONAL ATTAINMENT/COURSE FINISHED: _____
ADDRESS IN THE PHILS. _____
_____ E-MAIL _____
PERMANENT ADDRESS ABROAD _____
_____
PASSPORT NO._____ PASSPORT VALID UNTIL _____
PLACE OF ISSUE_____DATE OF ISSUE_____
VISA _____ VALID UNTIL _____

EMPLOYMENT HISTORY IN THE PHILIPPINES: (Please attach additional sheet if necessary)

EMPLOYER'S BUSINESS NAME AND ADDRESS	POSITION	DURATION OF EMPLOYMENT

PRESENT EMPLOYMENT:

POSITION: _____
NATURE OF ASSIGNMENT: [ ] INVESTOR, [ ] INTRA-CORPORATE TRANSFEREE, [ ] SERVICE SELLER,
[ ] PROFESSIONAL, [ ] CONTRACTUAL SERVICE SUPPLIER, [ ] SPECIALIST
PLACE/S OF ASSIGNMENT _____
NAME AND ADDRESS OF EMPLOYER_____
_____
E-MAIL ADDRESS_____TEL..._____
NATURE OF BUSINESS _____
TOTAL EMPLOYMENT (Exclude Foreign Nationals) _____ NUMBER OF FOREIGN NATIONALS _____
Have your application for AEP been previously denied? [ ] yes [ ] no When? _____
Have your AEP been previously cancelled/revoked? [ ] yes [ ] no When? _____
Please state reason for denial/cancellation/revocation:_____
_____
What actions have you taken? _____

_____ _____
SIGNATURE OF APPLICANT DATE FILED

INDORSEMENT BY THE EMPLOYER:

_____ _____
NAME AND SIGNATURE OF COMPANY OFFICER POSITION IN THE COMPANY